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# **COUNCIL BULLETIN**

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**Issue Number 02/2019**  
**Friday, 18 January 2019**

*Epping Forest District Council*  
[www.eppingforestdc.gov.uk](http://www.eppingforestdc.gov.uk)

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Compiled, designed and produced by  
The Directorate of Governance - Democratic Services

Assistant Director – Governance and Performance  
Management - Simon Hill (Ext. 4249)

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This Bulletin is produced for District Councillors and Officers only.  
The information contained herein should not be disclosed or used  
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## PART A - FORWARD DIARY

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### Key to abbreviations:

<b>CC</b>	Council Chamber	<b>Cab Off</b>	Cabinet Office
<b>CR1</b>	Committee Room 1	<b>CONF</b>	Conference Room (1st floor)
<b>CR2</b>	Committee Room 2	<b>CH OFF</b>	Chairman of Council's Office
<b>MR</b>	Members' Room	<b>TR RM</b>	Training Room
<b>TBD</b>	To be decided	<b>HEM</b>	Hemnall Street Offices.
<b>TBN</b>	To be noted	<b>ESC</b>	Epping Sports Centre
<b>TBC</b>	To be confirmed	<b>WALC</b>	Waltham Abbey Leisure Centre

Other venues are shown in full.

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## Week One: 21 January 2019 – 27 January 2019

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Monday 21 January	7.00pm	Overview & Scrutiny Select Committee Framework Task & Finish Panel <del>Leisure Management Contract Partnership Board - Cancelled</del>		CR1
Tuesday 22 January	6.30pm	Member Training - Treasury Management		CR1
Wednesday 23 January	5.00pm 6.30pm 7.30pm	Epping Forest Local Highways Panel Briefing – Area Plans Sub-Committee South Area Planning Sub-Committee South		CR2 CR1 CC
Thursday 24 January	7.30pm	Finance and Performance Management Cabinet Committee		CC
Friday 25 January				
Saturday 26 January				
Sunday 27 January				

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## Week Two: 28 January 2019 – 3 February 2019

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Monday 28 January	7.00pm	Audit and Governance Committee		CC
Tuesday 29 January	10.00am 7.30pm	Licensing Sub-Committee Neighbourhoods Select Committee		CC CC
Wednesday 30 January	7.30pm	District Development Management Committee		CC
Thursday 31 January	7.00pm	Overview & Scrutiny Select Committee Framework Task & Finish Panel		CR1
Friday 1 February				
Saturday 2 February				
Sunday 3 February				

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### Week Three: 4 February 2019 – 10 February 2019

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Monday 4 February	10.00am 5.00pm	Licensing Sub-Committee Senior Management Selection Panel		CC CR1
Tuesday 5 February	7.15pm	Governance Select Committee		CR1
Wednesday 6 February	6.30pm 7.30pm	Briefing – Area Plans Sub-Committee East Area Planning Sub-Committee East		CR1 CC
Thursday 7 February	7.00pm	Cabinet		CC
Friday 8 February				
Saturday 9 February				
Sunday 10 February				

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### Week Four: 11 February 2019 – 17 February 2019

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Monday 11 February	5.30pm	Senior Management Selection Panel		CR2
Tuesday 12 February	9.30am 7.00pm 7.30pm	Senior Management Selection Panel Epping Forest Youth Council Resources Select Committee		CR2 ESC CR1
Wednesday 13 February	7.00pm 6.30pm 7.30pm	Leisure Management Contract Partnership Board Briefing – Area Plans Sub-Committee West Area Planning Sub-Committee West		WALC CR1 CC
Thursday 14 February	7.00pm	Local Plan Cabinet Committee		CC
Friday 15 February				
Saturday 16 February				
Sunday 17 February				

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## ***PART B - GENERAL INFORMATION***

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### **1. RESOURCES SELECT COMMITTEE MEMBERS**

Please note that on 24 January 2019 the Finance and Performance Management Cabinet Committee will be discussing the budget for 2019/20. Members of the Resources Select Committee are encouraged to attend this meeting and participate fully in the debate on the Council budget.

The Cabinet Committee meeting will take place on Thursday, 24 January 2019, starting at 7.30pm in the Council Chamber and will be webcast.

(Further information: Adrian Hendry, ext.4246)

### **2. NEPP NEWSLETTER (Pages 11 - 12)**

Please see attached.

### **3. CHAIRMAN'S DIARY**

None this week

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## LICENSING ACT 2003

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Please be advised that the Licensing Unit has received the following applications for New Premises Licence made under the Licensing Act 2003 for the premises below:

Applicant name Acasa Delicatessen Limited

Address of Premises: Acasa, 53 The Broadway, Loughton, IG10 3SP

Brief details of the nature of the application; A new premises licence application has been received for a grocery & bakery shop. There will be no provision for any seated tables inside or outside the premises for customer to sit.

*The applicant is applying for the supply of alcohol as off sales only for the following days and times:*

Supply of Alcohol Monday to Saturday 10:00am-20:00pm, Sunday 10:00am-18:00pm

Hours the premises will be open to the public Monday to Saturday 08:00am-20:00pm, Sunday 10:00am-18:00pm

Consultation period from 16<sup>th</sup> January 2019 To 12<sup>th</sup> February 2019

Officer in charge: Handan Ibrahim

Please ensure that any comments/objections are received by the Licensing team on or before the consultation end date.

Manager  
Licensing Compliance Officer  
Licensing Compliance Officer  
Licensing Compliance Officer  
Licensing Compliance Officer  
Licensing Officer

Kim Tuckey 01992 564034  
Sarah Moran 01992 564270  
Nuala Clark [01992 564340](tel:01992564340)  
Joanne Owen 01992 56 4721  
Handan Ibrahim 01992564153  
Jane Mullinger 01992 564461

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## PLANNING

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None this week.

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## PROPOSED PLANNING ENFORCEMENT ACTION

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None this week

It is important to note, that when enforcement action has been authorised, this includes any subsequent action under Part VII of the Town and Country Planning Act 1990, including a prosecution or an injunction.

Principal Planning Enforcement Officer	Jerry Godden	01992 564498
Senior Enforcement Officer	Clare Munday	01992 564114
Planning Enforcement Officers	Sharon Hart	01992 564113
	Jim Gordon	01992 564530
	Zara Seelig	01992 564379
	Mick Mooney	01992 564713
Compliance Officer	Shannon Murphy	01992 564217



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## **PART C - PORTFOLIO HOLDER DECISIONS**

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The notification of decisions taken by individual Portfolio Holders is no longer included in the Council Bulletin.

All members of the Council receive automatic email notification of the publication of each individual Portfolio Holder decision and the call-in period for each decision commences immediately. Members wishing to call-in a decision should complete the attached call-in form and return it to Democratic Services before the expiry of five working days following the publication date of the decision. Members should refer to the Constitution (Article 6 - Overview and Scrutiny) for the rules of call-in.